



ALL SAINTS CATHOLIC SCHOOL

Growing Leaders in Mind, Body, and Spirit

Dear ASCS Community:

When it comes to drop-off and pick-up of our students, safety is our utmost concern and our families can help in very important ways.

1. Please refrain from using your cell phone during arrival and pick-up times.
2. We encourage you to make copies and share these procedures with anyone dropping off/picking up your student(s). We highly recommend having the alternate driver experience the process with you before they do it on their own.
3. Be aware of buses, as they always have the right of way.
4. Please be attentive and follow the instructions of the volunteer traffic controllers. Staff and parent traffic volunteers are outside to ensure the safety of all students.

On days when there are no buses, it does get very crowded in the Resurrection lot at dismissal time. If you plan on walking to school to meet your child on these days, please park in the Visitor lot along the perimeter of the church lot.

IMPORTANT: If **ANY** child in your vehicle is in grades 4-8, **ALL** of the children in the vehicle will be dropped off and picked up in the **back loop**. Please drive directly to the back loop and pull up just past the bend and follow the directions of the Traffic Volunteers stationed at the intersection of the back loop drive and front loop exit.

Early Childhood (Preschool, Pre-kindergarten)

Drop-off: 8:00 a.m.-8:10 a.m.

As vehicles drive up alongside the pond, they will turn right into the front loop entrance and pull into our Visitors Parking Lot (north side of school). Since our early childhood program requires students be signed in and out, families are required to park their vehicle in the assigned early childhood spots in the visitors parking lot (see attached map). Parking is also permitted at the far end of our Visitors Parking Lot, keeping in mind our kindergarten through third grade families will be “stacking” for morning drop-off in the first 8-10 rows. *NOTE: “Stacking” requires vehicles be in rows, bumper-to-bumper, and not in traditional parking spots. This process allows five (5) cars in each row and will flow through loop for morning drop off of K-3 students.* Once parked, parents are to exit their vehicle and escort their child into school using the early childhood entrance, which is located at the west end of the school, by the black railing.

After drop-off, parents will re-join the flow of traffic as part of the drop-off “loop.” Upon entering the loop, please pull slightly away from the curb to signal you have already dropped your student off and safeties are not needed for any assistance with your vehicle. Please keep in mind, **there is always only one lane of traffic at all times; do not pass**. This is done for the safety of the students and volunteers working traffic.

“Front Loop” Kindergarten through 3rd Grade

Doors Open: 7:50 a.m.

As vehicles drive up alongside the pond, they will turn right into the front loop entrance and pull into our Visitors Parking Lot (north side of school) to begin the “stacking” process. *“Stacking” requires vehicles be in rows, bumper-to-bumper, and not in traditional parking spots. This process allows five (5) cars in each row and will flow through loop for morning drop off of K-3 students.* When one row is full with five (5) cars, parents must begin a new row.

Once loop starts, traffic will loop through the Visitors Parking Lot then exit the lot turning right to enter the drive in front of the school. Safety Patrol members will assist children out of their cars. Parents do not get out of their cars. Once all of the cars in front of the school have dropped off their children, cars will proceed to the stop sign while staying in a single line. **There is only one lane of traffic in the front loop at all times; do not pass.** A traffic volunteer will be at the stop sign regulating traffic flow.

"Back Loop" 4th through 8th Grade

Doors Open: 7:50 a.m.

As vehicles drive up alongside the pond, vehicles will **continue** driving past the front loop entrance and proceed into the back loop for student drop-off. Please keep in mind buses will also be entering the back loop for drop-off at the same time. Please wait patiently for the bus to empty. **There is only one lane of traffic in the back loop at all times; do not pass the bus or any other vehicle in loop.** A traffic volunteer will be at the stop sign regulating traffic flow.

There are no safeties in the back loop. Parents are asked to pull up to the cone (located near the Mary garden) to allow for a full loop of cars to drop off. Doors do not open until 7:50 a.m. and we ask for parents to stay with students in vehicles until a staff member opens the back doors. A traffic volunteer will be at the front and back loop intersection directing traffic flow. *NOTE: Traffic does get backed up in the morning so turning right on Warren Road will help ease the level of congestion and wait time for all families.*

Park & Walk

If you want to walk your child into school, please park along the perimeter of the All Saints Visitors parking lot or the perimeter of the Resurrection Church parking lot. It is easier if you wait until the lot is mostly empty before leaving. If you do decide to leave right away, you must join the loop traffic proceeding out of the lot and into the pick-up area of the front loop. **There is only one lane of traffic in the front loop.**

Pick-up

Early Childhood (Preschool, Pre-kindergarten)

Dismissal: 3:05 p.m.

Similar to drop-off, please park in the perimeter of the All Saints Visitor Parking Lot in the assigned early childhood spots. Keep in mind our kindergarten through third grade families will be "stacking" for pick-up in the first 8-10 rows. *NOTE: "Stacking" requires vehicles be in rows, bumper-to-bumper, and not in traditional parking spots. This process allows five (5) cars in each row and will flow through loop for morning drop off of K-3 students.* Once you have your child, please join the single line of traffic exiting the Visitor Parking Lot. **There is only one lane of traffic; do not pass.**

"Front Loop" Kindergarten-3rd Grade

Dismissal: 2:45 p.m.

Students will be waiting in grade level groups outside the front doors. Upon arrival parents proceed to the Visitor Parking Lot and start the "stacking" process, where vehicles are "stacked" bumper-to-bumper in rows of five (5). When one row is full, another row is started. Once loop starts, traffic will loop through the visitor lot then exit the lot turning right to enter the drive in front of the school. Safety Patrol members will assist children into their cars. Parents do not get out of their cars. Once all of the cars in front of the school have dropped off their children, cars will proceed to the stop sign while staying in a single line. **There is only one lane of traffic in the front loop at all times; do not pass.** A traffic volunteer will be at the stop sign regulating traffic flow.

"Back Loop" 4th-8th Grades

Dismissal: 2:45 p.m.

Do not proceed to the back loop. These grade levels meet in the Resurrection parking lot and are "stacked" bumper-to-bumper in rows. When one row is full another row is started. A traffic volunteer will be directing traffic both during the stacking process and by dismissing each row. Once your row is dismissed, you will then proceed to the back loop following the directions of traffic volunteers along the way. Upon entering the loop, please pull all the way up to the orange cone at the end of the sidewalk. The students are in grade level groups. If you pull into the back loop and your student doesn't see you, you will be required to move out with the rest of the cars ahead of you. You will then go around the loop and rejoin the loop traffic and try again to get your child. You do not need to go back up to Resurrection, but simply circle back around in loop. **Please keep in mind, there is only one lane of traffic; do not pass.**

Park & Walk

If you plan on meeting your child at the front of the school, **do not park** in the rows in the All Saints Visitor parking lot or Resurrection Parish parking lot. Please park along the *perimeter* of either parking and walk up to the school. Once you have your child, you will need to join the exiting loop traffic and stay in line with that loop traffic. **There is only one lane of traffic; do not pass.**

Traffic Volunteers

Lastly, we are in desperate need of traffic volunteers in the morning and afternoon. Mrs. Alban is looking for any parent volunteers to assist with morning and afternoon traffic. Please contact her directly at dalban@allsaintscs.com to volunteer or ask any questions. Thank you in advance for your consideration.